**Deadline: FRIDAY, March 3, 2017 (4 p.m.)** Mail or Drop off at 605 North 8th Street, Ste 214, Sheboygan 53081 (U.S. Bank Building)

**Let’s say you selected the Janice R. Conger Scholarship . . .**

Here is what you need to submit to SPEF: (Six Items)

1. One N/S/SPEF Local Scholarship Application
2. One Official High School Transcript
3. One Janice Conger Essay
4. One Janice Conger Activities Form (Required for this scholarship)

5.& 6. Two Letters of Recommendation Specific To The Scholarship

**For each additional Scholarship applied for, add the additional required items to your packet.**

**Complete “ONE” North/South/SPEF Local Scholarship Application.**

If you completed one and turned it into your Counseling Department…GREAT…***just give us a copy***. If you have not, please go to SPEF and/or North High and/or South High website to download and complete one. The address for SPEF is: [www.the-e-foundation.org](http://www.the-e-foundation.org). Go to “scholarship” Tab. *You only need to submit ONE Local Scholarship Application…even if you apply for multiple SPEF scholarships.*

**You want to apply for additional SPEF Scholarships… Say the Ralph Wilfert Scholarship…**

Here is what “additional items” you need to submit: (Three Items)

1. One Wilfert Essay

8.& 9. Two Letters of Recommendation Specific To The Scholarship

**\* At this point you will have NINE items in your SPEF Scholarship Packet (Because you are applying to both the Conger and Wilfert Scholarships)**

**Still have questions??? Contact us at 920-208-7667 or email s\_p\_e\_f@yahoo.com**

**Select from the SPEF Scholarships available this year… 2016-2017.**

The list of scholarships and requirements for each one can be found on the SPEF website: [www.the-e-foundation.org](http://www.the-e-foundation.org). Just click on the desired scholarship.

 **One “Official” High School Transcript**

Go to your Counseling Office and request an “Official” High School Transcript.

**Applying For A Sheboygan Public Education Foundation (SPEF) Scholarship(s)? Follow this procedure. . .**